

BIN: 141040024803

KATO: 751110000

PHONE: +77781405807

EMAIL: toopremiuoiltrade@gmail.com

**TOO "PREMIUM  
OIL TRADE"**

**LEGAL ADDRESS: 050026, ALMATY KALASY, ALMALY AUDANY, ZHMALIEV K KOSHESI, 86 Y.**

Ref: 421385-TIF

Date: 19<sup>th</sup> August, 2024.

Due Date 31st December 2027.

To: Buyer/Buyer Mandate

### **SOFT CORPORATE OFFER**

We, " TOO'PREMIUM OIL TRADE "LLP " under penalty of Perjury Hereby Confirm our Availability and Capability to Supply the under listed Products for Immediate Spot and Contract sales. The Supply is guaranteed to meet the Specifications and pass through the stringent requirements of SGS or Equivalent. Financial Statement from the Buyer's bank clarifying buyer's financial capability will be required to consider buyer's negotiations. Only direct negotiations from end buyers, representative and mandates will be considered.

### **REFINERY WORKING PROCEDURES (FOB ROTTERDAM & HOUSTON) 1)**

- (1) Buyer Sends ICPO to the Seller on the receipt of Seller's Soft Corporate Offer.
- (2) Seller issues commercial invoice CI, for the available quantity to Buyer, Buyers Signs and returns to Seller with TSA and NCNDA/IMFPA signed by all buyer groups with commission structures
- (3) Seller issues, Dip Test Authorization Letter sign by all parties including buyer's tank farm.
- (4) Upon the sign of DTA by all parties  
Seller issue fresh
  - SGS Report,
  - Tank Receipt,
  - Injection Report,
  - Certificate of Origin,
  - Product Passport
- (5) Buyer order SGS to Conduct Dip test of the product in the Seller Tank on buyer expense upon successful Dip test, Buyer provides vessel details or Tank details, Seller shall immediately submit the (SGS) inspection Report along with the full Proof of product (POP) to the Buyer.
- (6) Buyer makes 100% payment by MT103 TT wire transfer for the total product and Seller pays Commission to all intermediaries.

### **REFINERY WORKING PROCEDURES (FOB ROTTERDAM & HOUSTON) 2)**

BIN: 141040024803

KATO: 751110000

PHONE: +77781405807

EMAIL: toopremiumoiltrade@gmail.com

**TOO "PREMIUM  
OIL TRADE"**

**LEGAL ADDRESS: 050026, ALMATY KALASY, ALMALY AUDANY, ZHMALIEV K KOSHESI, 86 Y.**

- (1) The Buyer Issue ICPO with his International Passport Copy (Data Page) to the Seller.
- (2). Seller Issues Commercial Invoice (CI) for the available quantity in the Seller's Storage Reservoir to the Buyer, Buyer sign and return the CI to the Seller with their signed Tank Storage Agreement (TSA) for the Seller's Verification, and then Seller return the signed commercial Invoice & inspection letter to inspect buyer tank farm before releasing the full PPOP Document with fresh SGS Report.
- (3) The Seller issues the Partial POP documents as below and send to the Buyer.
  - (i) Fresh SGS (not older than 48 hours)
  - (ii) Certificate of Origin
  - (iii). Authorization to Verify (ATV)
  - (iv). Unconditional DTA
  - (V) Commitment to Supply)
  - (vi) Tank Storage Receipt (TSR)
  - (vii). ATSC
  - (viii) Injection Report.
- (4) The Buyer conducts inspection by SGS on buyer's expense
- (5) Seller issues the NCNDA/IMPFA to all intermediaries involved in the transaction and for endorsement.
- (6) Upon successful dip test of the product, Seller commences injection to Buyer's Tank or vessel, Buyer makes payment of the product via MT 103 and Seller transfer Title

### **REFINERY WORKING PROCEDURES (FOB ROTTERDAM & HOUSTON) 3)**

1. The buyer sends a company profile along with buyer passport and issued ICPO with TSA, seller verify and approved TSA.
2. Seller issue CI of the products in seller tank at the port, Buyer sign and return CI with an acceptance letter and TSR of One day or More to know that buyer already have tank to lift the product,
3. Upon received and confirmation of buyer TSR with acceptance letter of the proceeding without delay in the transaction, Seller send the copy of SGS report (not older than 48 hours) strictly to the buyer company only without any third party only to verified the SGS.
4. Upon confirmation of a successful verification of the SGS report by the buyer, buyer proceed to rent his tank for the period of days that will be enough for injection of the product into buyer tank.
5. Seller issue the following POP document to the buyer for buyer conducts dip test on the products at his own expenses.-  
Authorization to verify physically the products in the seller tank  
TSR

BIN: 141040024803

KATO: 751110000

PHONE: +77781405807

EMAIL: toopremiuoiltrade@gmail.com

**TOO "PREMIUM  
OIL TRADE"**

**LEGAL ADDRESS: 050026, ALMATY KALASY, ALMALY AUDANY, ZHMALIEV K KOSHESI, 86 Y.**

UDTA

Product Passport

Injection Reports

Fresh SGS Report

Certificate of origin

Export license

Allocation Certificate

A TSC

6. Seller inject the fuel into buyer leased storage tank Following the completion of the dip test, then buyer make 100% payment by MT103 TT wire transfer for the total products.
7. After payment seller returns the title deeds to the buyer and seller pays all the intermediaries Commission on the seller side with the buyer side

### **REFINERY WORKING PROCEDURES (FOB HOUSTON & ROTTERDAM)**

1. Buyer issues ICPO & Tank storage agreement TSA
2. Seller issues commercial invoice C.I. to the buyer, buyer sign and return commercial invoice
3. Seller lodge the finalized Commercial Invoice with the bank and seller proceeds to verify and pay two (2) days buyer tank storage as a commitment to supply and pay upon confirmation of seller payment by buyer tank operator, buyer immediately pay additional 3 days to obtain the total of 5 days tank storage receipt needed for the transaction issued in buyer's name
4. Seller inject the product into buyer tanks and provide buyer with the below POP documents
  - a. 48 hours fresh SGS report (Analysis report Q&Q of the product)
  - b. Injection Report c. DTA (Dip Test Authorization)
  - c. Certificate of Origin
  - d. ATSC (Authorization to Sell and Collect)
  - e. Statement of Availability of Product
  - f. ATV (Authorization to Verify)
5. NCNDA/IMFPA will be sign by all intermediaries involved with seller bank endorsement.
6. After conformation of the above POP documents and product in tanks, buyer make payment for total cost of product value via MT103 and seller transfer to buyer the product title and one (1) contract.
7. Seller pay all intermediaries involved in the transaction according to the signed NCNDA/IMFPA

BIN: 141040024803

KATO: 751110000

PHONE: +77781405807

EMAIL: toopremiuoiltrade@gmail.com

**TOO "PREMIUM  
OIL TRADE"**



LEGAL ADDRESS: 050026, ALMATY KALASY, ALMALLY AUDANY, ZHMALIEV K KOSHESI, 86 Y.

SUPERVISOR:

RUSLAN NURLYKHANOVICH SUNDETOV,

TOO "PREMIUM OIL TRADE"

